

# Young Manchester

Manchester Holiday Buzz Playscheme Fund  
2019 - 2020

## PROSPECTUS



## Young Manchester Funding Prospectus

Manchester Holiday Buzz Playscheme Fund  
2019 – 2020

Young Manchester is passionate about giving children and young people the opportunity to play. We know that financially disadvantaged children can experience hunger in the holidays and a holiday experience gap. Open access playschemes are one way for children to make new friends, stay active and access healthy food during the school holidays.

Playschemes offer supervised play for children aged 5 – 14 during school holidays. Most schemes are free of charge, but some may ask for a small donation i.e. 50p per session.

### Key Information

- Funding is available for the delivery of open access holiday playschemes for children and young people aged **5 – 14 years**
- Call for applications: **Friday 17<sup>th</sup> May 2019**
- Closing date for applications: **5pm Friday 14<sup>th</sup> June 2019** (4 weeks from the opening of the fund)
- For voluntary and community sector organisations working with children and young people. We welcome applications from education providers partnering with the VCSE sector
- Organisations must be based in Manchester and/or mainly working with Manchester residents
- Funding is available for revenue - delivery of services and/or equipment
- Bids are invited for between £1,000 to a maximum of £10,000
- Funding is for holiday playschemes in Summer 2019 and Easter 2020
- Funding is to be used by **Friday 17<sup>th</sup> April 2020**.
- Applicants can apply for funding for multiple projects. However, the maximum number of applications from one organisation should not exceed three
- Each project (location) requires a separate application form. It is expected that applicants will apply for a Summer and Easter playscheme in one application, if running from the same area/location.



## 1. Purpose and Aims of the Fund

The purpose of the Playscheme Fund is to complement the all year round play offer in Manchester. The funding aims to enable open access play activities, primarily over the Summer 2019 and Easter 2020 holidays, with a particular focus on; addressing gaps in provision, increasing the numbers of disabled children accessing universal play services, ensuring access to healthy food and increasing children's opportunities to play outdoors. It is envisaged that this will be done through the delivery of play activities by the Voluntary and Community Sector in Manchester.

At Young Manchester, we value local partnerships which enable sharing of resources and expertise, and ultimately bring more value and impact to the children and young people you work with.

## 2. Grant Objectives

Grant applications must demonstrate how they will meet at least one of the following objectives:

**Objective 1:** To increase the number of play activities over holiday periods, in priority areas of the city where there is a need for provision (see below, section 3).

**Objective 2:** To increase the numbers of disabled children accessing play services.

**Objective 3:** To increase access to high quality outdoor play opportunities, with particular focus on increasing play opportunities in parks, streets and open spaces and ensuring access to healthy food.

Grant applicants are asked to demonstrate how their activities will help to achieve outcomes for children and young people:

- Safe
- Happy
- Healthy



### **3. Priority Wards**

We're interested in applications from all wards. Priority wards have been highlighted based on free school meal eligibility data and to complement the year round play offer. Priority wards, not in order, are therefore as follows:

Higher Blackley  
Levenshulme  
Baguley  
Charlestown  
Longsight  
Clayton & Openshaw  
Burnage  
Old Moat  
Northenden  
Gorton & Abbey Hey

### **4. Activities and organisations we will fund**

This funding is for the delivery of new activities and equipment that aims to support delivery. Some examples of the types of things we will and will not fund are listed below.

#### **What we will fund:**

We will fund activity directly relating to the cost of running a playscheme, including but not limited to:

- Equipment and resources
- Light meals/food (in particular breakfast/lunch for children participating, supporting the Manchester Family Poverty Strategy). Young Manchester are working with partners to coordinate a food offer for provision, however please feel free to include food costs in your proposed budget
- Transport Costs
- Staff salaries
- A proportion of your core costs, clearly related to the scale of activity delivered under this funding
- Volunteer expenses
- Ofsted registration
- DBS checks



### **What we will not fund:**

All costs must be reasonable and it must be clear how all expenditure directly meets the needs of children and young people.

We won't fund activity not related to your playscheme, for example:

- Purchase of vehicles or property
- Building renovation/repair costs

To be eligible for funding your organisation must:

- Have a constitution
- Be a not-for-profit organisation – this includes voluntary, community and faith organisations, co-operatives and mutual societies, non-governmental organisations, education providers; organisations that are value driven and principally invest any surpluses to further social, environmental or cultural objectives
- Be an established provider of play services based in Manchester
- Be an organisation mainly working with Manchester residents
- Provide opportunities for children and young people / service users to be involved in the management and or decision-making processes in your organisation
- If you are a play provider working with 5 year olds you must be registered with Ofsted and the Early Years register and meet the necessary requirements. Evidence of this will be requested if successful
- Demonstrate a commitment to equality and inclusion

We would welcome partnerships between the VCSE and public sector organisations (e.g. schools).

You cannot apply if you are a private sector or “for profit” organisation.

### **5. Funding**

Bids are invited for between £1,000 and the full amount of £10,000.

Funding must be spent by **Friday 17<sup>th</sup> April 2020**.

We'd welcome applications that maximise the impact of a grant through combining it with their own resources and/or using it to attract external funding.

Funding will be paid in full shortly after the grant has been awarded.



## 6. How to Apply

You can apply for this funding by completing an application form and sending it to [applications@youngmanchester.org](mailto:applications@youngmanchester.org)

- Please make sure you read the guidance notes carefully
- Organisations may make up to three applications
- Please clearly title the application with your organisation's name
- The deadline for applications is **5pm, Friday 14<sup>th</sup> June 2019** – applications received after this time will not be considered
- You will receive an acknowledgement of receipt of your application
- Decisions will be made and all applicants will be notified on or before **Friday 28<sup>th</sup> June 2019**

## 7. How decisions will be made

All applications will be scored and ranked by a panel comprising a mix of experienced individuals aligned to the objectives of the fund.

We are intending to fund a good mix of proposals across the city and covering all of the objectives of this funding. This may mean that applications that score well are not funded – for example if there is already a lot of similar provision in the same area of the city.

## 8. What will happen after the decisions have been made

All applicants will be notified by email as to whether their application has been successful or not and we will provide written feedback, on request. There is no appeals process but we'll be happy to work with you regarding future applications to similar funds.

Successful applicants will be required to submit the documentation set out in the application form – with specific focus on your Safeguarding policy and evidence of previous risk assessments for similar activity.

We will send you a grant agreement with our terms and conditions for you to sign and return.

Funding will be paid in full shortly after the grant has been awarded. All payments will be made by BACS.

## 9. Monitoring and Evaluation

- We expect you to keep records of how many young people have attended your playscheme
- You must keep financial records demonstrating how you have used the grant funding



- You must collect sufficient information to enable you to compile a report at the end of 12 months demonstrating the impact your grant funding has made

## **10. Support with your application**

For support in putting together a strong application, the following websites may be of use:

### **Manchester Community Central**

<https://www.manchestercommunitycentral.org/>

### **Directory of Social Change**

<https://www.dsc.org.uk/>

### **The National Lottery Community Fund**

<https://www.tnlcommunityfund.org.uk/funding>

### **Know How Non-Profit**

<https://knowhownonprofit.org/funding>

For any questions you may have about the fund, please contact Young Manchester on [enquiries@youngmanchester.org](mailto:enquiries@youngmanchester.org) or by phone on 0161 631 2881.

We look forward to receiving your applications and working with you to offer more positive opportunities for children and young people in the city.

